

## **MINUTES**

### **272<sup>st</sup> MEETING OF THE BOARD OF DIRECTORS**

#### **POTTON HERITAGE ASSOCIATION**

**WEDNESDAY 4 MARCH 2020 – REILLY HOUSE, 9:30 AM**

Present: Carol Bishop (B.C.), Chantal Ethier (C.E.), Sandra Jewett (S.J.), Robert Joli (R.J.), Serge Normand (S.N.), Lorraine Rouillard (L.R.), Christian Smeesters (C.S.) and Janine Sourdif (S.J.).

#### **1. OPENING OF THE MEETING**

President S.J. opened the meeting at 9.40 a.m.

#### **2. ADOPTION OF THE AGENDA**

Carried with add-ons on motion of R.J. seconded by L.R.

#### **3. ADOPTION OF THE MINUTES OF THE MEETING OF JANUARY 15, 2020**

Adopted with corrections as proposed by C.S. seconded by L.R.

#### **4. ADOPTION OF THE MINUTES OF THE MEETING OF JANUARY 24, 2020**

Adopted as presented and proposed by S.N. seconded by J.S.

#### **5. REPORTS FROM OFFICERS**

##### **Report from the treasurer:**

- See attached Financial Statements 2019-2020.
- C.B. requests a budget of \$300 for speakers (conferences) and another one of \$500 for excursions. Granted.
- After a bit of discussion, the Board decides to keep retaining the services of Ralph Bushenbaum's firm.

##### **Report from S.J. and C.E.: HOH and brochures**

- The next HPH edition should be published in June.
- A special anniversary edition for the 30<sup>th</sup> birthday of PHA should be planned for September. Here are some themes discussed: How did you come to choose

Potton as your home? What brought you to PHA? What does PHA represent for you?

### **R.J.: Artifacts and Photo exposition**

- R.J. mentions that for the next Spirit of Potton Festival, the PHA will reserve only one table, instead of two.

### **C.B. and J.S.: Winter excursions and 30<sup>th</sup> anniversary**

- Winter excursions are completed for the season.
- The 30<sup>th</sup> anniversary should be held in September. The event will be open to all, not only to members.
- J.S. estimates that a budget of \$35 per guest will be required for the meal, part of which would be funded by PHA. She will get information about the alcohol permit.

## **6. GENERAL MEETING ON APRIL 5**

### **Board seats up for nomination, convocation and the future of PHA**

- Five (5) seats should be up for nominations.
- Recruiting new board members is essential; members should be made aware that increased participation is necessary to PHA.
- For this, S.J. will write a letter to members which will be sent with the notice of meeting.
- Lunch: Denis (of Owl's Bread) will provide the lunch at a cost of \$25 per person; members will be charged \$15 each and PHA will assume the balance.
- Chair of the meeting: S.J. met with Louis Legault to plan the meeting.
- Preliminary agenda: this depends on the current developments of talk between the GBMP<sup>1</sup> and the Township.
- Presentation: a PowerPoint document will be prepared by S.N. and presented to members.

## **7. DATE OF NEXT MEETING**

The date of the next meeting will be immediately after April 5<sup>th</sup>, date of the General meeting.

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<sup>1</sup> Groupe Bénévole Municipal de Potton – a.k.a Potton Municipal Volunteer Group

## **8. OTHER BUSINESS**

- The Board resolves to mandate Lorraine Rouillard as a signatory to checks – proposed by S.J. seconded by S.N. The other signatories remain valid until the General meeting.
- PHA agrees to lend its cash register to the GBMP for the financial transactions with the public at the Round Barn.
- Edith Smeesters is looking for volunteers to help with the Round Barn: PHA will relay this message to its members.

## **9. CLOSURE OF THE MEETING**

S.J. closes the meeting at 12.10 pm.

ONLY THE FRENCH VERSION OF THESE MINUTES IS BINDING