

MINUTES

272st MEETING OF THE BOARD OF DIRECTORS

POTTON HERITAGE ASSOCIATION

WEDNESDAY 4 MARCH 2020 – REILLY HOUSE, 9:30 AM

Present: Carol Bishop (B.C.), Chantal Ethier (C.E.), Sandra Jewett (S.J.), Robert Joli (R.J.), Serge Normand (S.N.), Lorraine Rouillard (L.R.), Christian Smeesters (C.S.) and Janine Sourdif (S.J.).

1. OPENING OF THE MEETING

President S.J. opened the meeting at 9.40 a.m.

2. ADOPTION OF THE AGENDA

Carried with add-ons on motion of R.J. seconded by L.R.

3. ADOPTION OF THE MINUTES OF THE MEETING OF JANUARY 15, 2020

Adopted with corrections as proposed by C.S. seconded by L.R.

4. ADOPTION OF THE MINUTES OF THE MEETING OF JANUARY 24, 2020

Adopted as presented and proposed by S.N. seconded by J.S.

5. REPORTS FROM OFFICERS

Report from the treasurer:

- See attached Financial Statements 2019-2020.
- C.B. requests a budget of \$300 for speakers (conferences) and another one of \$500 for excursions. Granted.
- After a bit of discussion, the Board decides to keep retaining the services of Ralph Bushenbaum's firm.

Report from S.J. and C.E.: HOH and brochures

- The next HPH edition should be published in June.
- A special anniversary edition for the 30th birthday of PHA should be planned for September. Here are some themes discussed: How did you come to choose

Potton as your home? What brought you to PHA? What does PHA represent for you?

R.J.: Artifacts and Photo exposition

- R.J. mentions that for the next Spirit of Potton Festival, the PHA will reserve only one table, instead of two.

C.B. and J.S.: Winter excursions and 30th anniversary

- Winter excursions are completed for the season.
- The 30th anniversary should be held in September. The event will be open to all, not only to members.
- J.S. estimates that a budget of \$35 per guest will be required for the meal, part of which would be funded by PHA. She will get information about the alcohol permit.

6. GENERAL MEETING ON APRIL 5

Board seats up for nomination, convocation and the future of PHA

- Five (5) seats should be up for nominations.
- Recruiting new board members is essential; members should be made aware that increased participation is necessary to PHA.
- For this, S.J. will write a letter to members which will be sent with the notice of meeting.
- Lunch: Denis (of Owl's Bread) will provide the lunch at a cost of \$25 per person; members will be charged \$15 each and PHA will assume the balance.
- Chair of the meeting: S.J. met with Louis Legault to plan the meeting.
- Preliminary agenda: this depends on the current developments of talk between the GBMP¹ and the Township.
- Presentation: a PowerPoint document will be prepared by S.N. and presented to members.

7. DATE OF NEXT MEETING

The date of the next meeting will be immediately after April 5th, date of the General meeting.

¹ Groupe Bénévole Municipal de Potton – a.k.a Potton Municipal Volunteer Group

8. OTHER BUSINESS

- The Board resolves to mandate Lorraine Rouillard as a signatory to checks – proposed by S.J. seconded by S.N. The other signatories remain valid until the General meeting.
- PHA agrees to lend its cash register to the GBMP for the financial transactions with the public at the Round Barn.
- Edith Smeesters is looking for volunteers to help with the Round Barn: PHA will relay this message to its members.

9. CLOSURE OF THE MEETING

S.J. closes the meeting at 12.10 pm.

ONLY THE FRENCH VERSION OF THESE MINUTES IS BINDING